

PRIMARIS AIRLINES
PASSENGER MANIFEST INFORMATION COMPLIANCE STATEMENT

DEPT. OF TRANSPORTATION
DOCKETS

2001 APR 24 P 12:24

Primaris Airlines, Inc. "Primaris") hereby submits this plan in compliance with 14 C.F.R. § 243.13. This Statement is being filed in OST Docket 98-3305.

1. Information collection. For each passenger boarding a Primaris Airlines flight segment to or from the United States ("covered flight segment"), Primaris will collect the full name (given name, middle initial or middle name, if any, and family name or surname) of each passenger who is a U.S. citizen. Primaris will also solicit from the passenger a contact name and telephone number of a person who is not traveling with the passenger. Primaris will solicit and collect the data from as many sources as possible. In the event this information is not obtained before the day of the flight, Primaris will distribute a passenger information card to the passenger at the gate and require the passenger to complete it prior to boarding. A flight attendant or gate agent will collect the card before the passenger boards the aircraft.
2. Information storage. The information collected will be retained, at least until all passengers have disembarked from the particular flight segment.
3. Confidentiality and use of contact information. The contact information will be kept confidential and released only to the State Department, National Transportation Safety Board, or the Department of Transportation. The contact information will be used solely to notify family members or listed contacts following an aviation disaster. Contact information will not be used for commercial or marketing purposes.
4. Transmission of information. Immediately upon learning of an aviation disaster involving a covered flight segment operated by Primaris, Primaris will notify the Managing Director of Overseas Citizen Services, Bureau of Consular Affairs, U.S. Department of State, through the State Department Operations Center available 24 hours a day at 202-647-1512.

As quickly as possible but not later than 3 hours after learning of an aviation disaster, Primaris will transmit a complete and accurate but unverified list of passenger and contact information to the Department of State. The information will be transmitted by fax or e-mail as may be requested by the Department of State.

Upon request, Primaris will transmit a complete and accurate list of passenger and contact information to the Director, Transportation Disaster Assistance, National Transportation Safety Board.

5. Primaris Airlines Passenger Manifest Contacts.

During normal business hours

Wanda Olsen

Operations Administrator

OR

During other than normal business hours

Manager on Duty

[REDACTED]